

## HR SUPPORT CENTER

Connect to web-based HR resources along with Human Resources Professionals with years of experience.

Available 24 hours a day, 7 days a week, you can access the online HR Support Center for all of your HR needs.

With the HR On-Demand Program, your company can virtually outsource their HR department. Our experienced and certified HR Professionals work with you to address your business specific questions and needs

- **Policy Library:** Library of standard business policies.
- State and Federal Laws: Written in easy to understand terms.
- **HR Forms:** Library of business, state and federal forms.
- **3-Minute HR Audit:** Assess the effectiveness of your HR functions.
- eAlerts: Instant notification for important law updates.
- **HR Checklists:** Checklists to help organize business tasks.
- HR Guides: Various guidelines providing helpful references in following particular business procedures.
- **Benefits:** Coverage of core concepts and fundamentals regarding employee benefits.

## **Upgrade to HR On-Demand**

- Job Descriptions: Catalog to help hire and organize employees.
- Q&A Database: Hundreds of questions already answered by HR Pros.
- HR Best Practices: Monthly articles covering best practices.
- Monthly Newsletter: Alerts and articles to stay current on HR topics.
- Glossary of Terms: Easy to read definitions for key HR terms.
- HR News and Updates: HR related news feeds and updates.
- HRCast: Monthly podcasts covering HR best practices.
- HR Resource Center: Resources for ordering posters, training materials and reference literature.
- Quick Guides: Hot topics for employee solutions.

You can virtually outsource your HR department with the **HR On-Demand** upgrade. You can receive **UNLIMITED** HR consultations over the phone or email/internet. You receive answers to employee relationship questions, unlimited customization of employee handbook, job descriptions, forms, letters and more!

## Put the HR Support Center to work for you!



Call us toll-free: 1-855-847-9069 www.proflextpa.com