



HSA Email Template for Enrollment

Dear Employee:

It's that time of the year when you have the opportunity to choose the best health benefits for you and your family. That means it's the perfect time to sign up for a Health Saving Account (HSA), a valuable benefit that helps you pay for health-related, out-of-pocket costs not covered by your insurance. The even better news? Access to your HSA can be as easy as a swipe of a Card.

A Health Savings Account (HSA) works with a High Deductible Health Plan (HDHP), and lets you set aside a portion of your paycheck—before taxes—into an account to pay for medical expenses that aren't covered by your plan. It can also help you plan for future medical expenses.

You and *your employer* can deposit money into your HSA account up to an annual per person or family limit set by the IRS. When you enroll, an account will be created for you at a sponsor bank and you'll be given access to a secure, easy-to-use web portal where you can track your account balance, view your investment accounts and submit requests for reimbursements.

An HSA...

- **Is yours.** Funds in your HSA account stay with you wherever you go, even if you change jobs.
- **Reduces your taxable income.** The money is tax-free both when you put it in and when you take it out to cover qualified medical expenses.
- **Grows with you.** If you maintain a minimum balance of \$2,000, your additional funds may be invested in mutual funds yielding tax-free earnings.
- **Helps you plan for the future.** Until you turn 65, withdrawals used for eligible expenses are tax free. After you turn 65, or if you become disabled, your HSA account becomes similar to a regular IRA. Withdrawals you use for non-eligible expenses will be taxed at your

In addition, you'll receive a convenient Prepaid Benefits Card to make it easy to access the money in your HSA. The Card contains the value of your HSA amount, and you can use it to pay for qualified medical expenses not covered by your health insurance. When you use the Card, the cost of your eligible expenses will be automatically deducted from your account and you won't have to routinely submit receipts to verify the purchase. Just swipe and go. It's that easy!

You can use your HSA dollars and your Prepaid Benefits Card to pay for:

Eligible over-the-counter (OTC) items such as:**

- First Aid Dressings and Supplies –bandages, rubbing alcohol
- Contact Lens Solutions/Supplies
- Diagnostic Products like thermometers, blood pressure monitors, cholesterol testing
- Insulin and Diabetic Testing Supplies
- Prescription and health plan copayments, deductibles and coinsurance
- "Amount Due" on medical and dental statements
- Mail-order or online prescription invoices
- Orthodontics
- Vision services and eyeglasses/ LASIK surgery

***The list of eligible OTC items has changed per the Patient Protection and Affordable Care Act of 2010. Contact your Plan Administrator for more information.*

Now, more than ever, healthcare dollars need to go further. To help you save the most money, the pre-tax savings with an HSA make sense. It's simple. It's smart. It'll essentially give you a raise by reducing your taxes. Learn more by talking to your Human Resources Representative today.

Keep *yourself* healthy and your *wallet* happy.

