



Parking/Transit Account Enrollment Form

Step 1: Participant Information

*=Required Fields

<input type="text"/>	<input type="text"/>
*Employer Name (Do not abbreviate)	*Department
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
*Participant Name (First, MI, Last)	*Social Security Number
<input type="text"/>	<input type="text"/>
*Participant Mailing Address	Email Address (If provided, all notifications will be sent via email)
<input type="text"/>	<input type="text"/>
*City	*State *Zip
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="text"/>
Day Telephone	*Birth Date (mm/dd/yyyy) *Hire Date (mm/dd/yyyy)

Step 2: Election

Account Type	Election Amount
Parking Account	_____ Monthly (\$270 Maximum)
Transit Account	_____ Monthly (\$270 Maximum)

Minimum Reimbursement amount for manual check is \$25

Step 3: Authorization or Refusal

I hereby elect the benefits indicated above. I have read and understand the enrollment materials (flex brochure, enrollment form, daycare form, direct deposit form and claim form) and I authorize my employer to adjust my pay as required by my election. I understand that this election is binding and cannot be revoked or modified until the next plan year, except under the limited circumstances that are described in detail in the SPD that I have received from my employer (i.e. marriage, divorce, birth). I further understand that any amounts remaining in my account(s) not used for eligible expenses incurred during the period of coverage will be forfeited in accordance with the current plan provisions and tax laws.

SIGNATURE OF PARTICIPANT _____ DATE _____

Step 4: Employer Authorization

<input type="text"/>	<input type="text"/>
*Benefit Effective Date	*Date of first payroll withholding
<input type="checkbox"/> Weekly <input type="checkbox"/> Semi-Monthly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Other _____	

*Payroll Cycle

SIGNATURE OF EMPLOYER _____ DATE _____