

Step 1: Participant Information

*Employer Name (Do not abbreviate) *Participant Name (First, MI, Last)	
*Employer Name (Do not abbreviate) *Participant Name (First, MI, Last)	
*Email Address (all direct deposit notifications will be sent via email) *Social Security Number	
*Bank Name	
*Transit (ABA) No. *Account No.	
*Please circle account type: CHECKING / SAVINGS	
JOHN DOE 86-222/ 031 8236 SN 000-050-000 PH (58) 55-1224	
22 My Stead Arytown, USA 00000	
Pay To The Order Or \$	
YOUR FINEST BANK	
1000 Your Street Angtown, USAL 00000-0000	
Per	
ars 102602311 11222031211 1236	
L Routing Number L Account Number	

(Attach a voided check or deposit slip here)

Step 2: Authorization

I authorize Pro-Flex Administrators LLC and the bank listed above to deposit my claim reimbursements directly into my bank account listed above. If funds to which I am not entitled are deposited to my account due to error or any other reason, I authorize Pro-Flex Administrators LLC to direct the bank to return said funds to Pro-Flex Administrators LLC.

I understand that my deposit may not be credited to my account for up to three business days after the transaction has been sent to the bank for processing.

I understand that this authorization will remain in effect unless I advise Pro-Flex Administrators LLC in writing that I have revoked it. Furthermore, I understand that it is my responsibility to notify Pro-Flex Administrators LLC of all future changes to my bank account number and routing number. If I fail to notify Pro-Flex Administrators LLC of changes of this nature, I will be responsible for reimbursing Pro-Flex Administrators LLC for all applicable bank charges.

SIGNATURE OF PARTICIPANT DATE DATE

Step 3: Micro-Deposit Validation

Once your bank account has been added, micro-deposit validation must be completed by following the steps below:

1) Pro-Flex will send a micro-deposit to your bank account within 1-3 business days. If an email address is on file, Pro-Flex will notify you once this occurs

2) Confirm with your financial institution the micro-deposit has been received and record the amount.

3) Login to the Pro-Flex Employee Portal at www.proflextpa.com.

4) In the "Tasks" section of the Employee Portal home page, click "One or more bank accounts require activation" hyperlink.

5) Enter the micro-deposit amount to activate your direct deposit.

Please fax this completed form to Pro-Flex Administrators, LLC: 716-929-2013 or toll free 1-855-214-8987 or mail to: Pro-Flex Administrators, LLC, 8321 Main Street, Williamsville, NY 14221